



BCC APPLICATION INSTRUCTIONS

HIGH SCHOOL & MIDDLE SCHOOL STUDENTS - DUAL ENROLLMENT

1 Create Your Account

GO TO [CCCAPPLY.ORG](https://cccapply.org)

- Click on "Berkeley City College" under the select a community college tab and then click on "apply"
- Click on "Apply & Explore" under the Berkeley City College Logo
- Create a new account or sign in
- Click "continue" and then click on "CCC Apply" under Resources
- Sign in using the account you created & "Start a new application"

2 Complete Your Application

ENROLLMENT SECTION

- Term Applying for: Spring 2021
- Educational goal: Obtain an associate degree and transfer to a 4-year institution
- Major: If you are "Undeclared", choose either one of the liberal studies choices (LIB/ART)
- Select an intended major or program of study that is financial aid eligible

ACCOUNT SECTION

- Social Security number is not required. However, if you have one and you know it, include it. If you do not know your social security number or you do not have one, select "No, I do not have a social security number or taxpayer identification number, or I decline to provide one at this time."

EDUCATION SECTION

- College Enrollment Status: "Enrolling in high school (or lower grade) and college at the same time"
- High School Education "Will be enrolled in high school and college at the same time"
- High School Transcript Information: If you are unsure, put a close estimate

CITIZENSHIP/MILITARY, RESIDENCY, NEEDS & INTERESTS, AND DEMOGRAPHIC INTERESTS SECTIONS

- Choose the responses that most accurately reflect your circumstances and aspects about you.

SUBMISSION

- Review your Application and submit! You should see a confirmation at the end.
- In about 24 - 48 hours, you will receive a "Welcome" email containing your Peralta Student ID and account login information.



Application Information for Undocumented Students

A SOCIAL SECURITY NUMBER (SSN) IS NOT NEEDED TO APPLY

- Immigration status does not affect admission eligibility.
- Reporting a SSN or Individual Tax Payer Identification Number on the application is optional. If you have received a SSN through DACA or you have an ITIN, you may report it.
- In the Citizenship/Military section of the application, choose "Other" from the drop-down menu and click the box labeled "No documents."

WELCOME TO BCC!

For more information on applying and enrolling:

<https://www.berkeleycitycollege.edu/wp/menu-links/getting-started-at-bcc/>