**Berkeley High School Site Council (SSC)**

**Minutes**

**February 17, 2015**

**4:00-6:00 PM**

**Community Theater Lobby**

**SSC Committee Members Present:**

**Parents:**

Rani Marx, *Parent of 10th grader, AC*

Elena Condes, *Parent of 9th grader in CAS, Co-Chair*

**Students:**

Nava Bearson*, Junior, BIHS*

Cleo Osheroff*, Junior, CAS*

**Staff:**

Dwayne Byndloss, Counseling

Carol Dorf, *Mathematics*

Beatriz Ferrer-Castro, *World Languages*

Kristin Glenchur, *Principal*

David Kirwin, *Classified, Facilities Manager*

**Guests:**

Marjorie Alvord, *Safety Committee Member*

Natasha Beery, *Director of BSEP and Community Relations*

Rolf Bell*, Safety Committee Co-Chair*

Enid Camps, *Safety Committee Co-Chair*

Grady Camps*, Junior, Safety Committee*

David Luu*, OCI Coordinator*

Ardarius McDonald, *Dean of Students, Safety Committee*

Margit Roos-Collins*, Community Member*

Toni Stein*, BSEP Committee Member*

**SSC Committee Members Absent:**

**Parents:**

Lady Dandie, *Parent of 12th grader, AHA*

Peace Esonwune*, Parent of 12th grader, BIHS*

Marcus Jamal Fields, *Parent of 9th grader, BIHS*

Isaac Richard, *Alternate, Parent of 9th grader, AC*

**Students***:*

Sophie Andrews: *Senior, AC*

Ally Cao, *Junior, BIHS*

Kevin Flood- Bryzman, *Senior, CAS*

**Staff:**

Russell Campisi, *BIHS, Co-Chair*

Wyn Skeels, *AMPS and Intervention*

Minutes Submitted by Mary Jacobs, *BHS Clerical Assistant*

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**Beginning Business:**

1. Unanimous approval of minutes from 2-3-15 meeting

**Public Comments:**

1. Margit Roos-Collins explained that the Educational Code mandates the SSC to approve a school safety plan. BHS created a Safety Committee and charged the group to make the safety plan. The safety plan must include disaster preparedness. The Safety Committee must post its meeting dates in advance and have a mechanism for all to see the completed School Safety Plan.

**SSC Members Opening Comments:**

1. Marx: Appreciates the direction SSC is moving; concern about inappropriate behavior at meetings and asked is there a mechanism to stop such behavior that negates what committee does.
2. Condes: Agreed with Marx and shares concern when committee is off track or task.
3. Glenchur: Appreciates all comments, especially those from students and guests.
4. Ferrer-Castro: It is Ferrer -Castro’s first time participating in SSC and likes the conversations; would like to improve the atmosphere of the meeting.
5. Dorf: Observed that good things are happening with the committee as evidenced by more help in math classes after EIA motion carried.
6. Osheroff: Concerned about meeting setting and protocol; suggests using “Point of Order” as respectful reminder of taking turns.

**BSEP Report: by Kristin Glenchur and Toni Stein**

1. BSEP applications are available. Deadline for submission is March 3, 2015 by 5 PM.
2. Members of the BSEP Committee have been assigned as evaluators to meet with BSEP applicants.
3. Presentations of applications at the BSEP meeting will be limited to 5 minutes each application.
4. Decisions on applications occur between 3/23-29/15 with a rubric and WASC goals as tools in the evaluation of applications.
5. Access BESEP information in Google drive. Toni Stein will send Jana Jandra at <janajandra@berkeley.net> the link to share with the rest of the SSC Committee (Carol Dorf and Dwayne Byndloss asked for paper copies)
6. Marx requested a simpler BSEP grant report; will share suggestions for evaluation form for consideration for next year.
7. Nava appreciates having a liaison for better communication between committees. BSEP Liaison will attend the next general meeting on 3-17-15.
8. Glenchur suggested SSC have an alternate liaison to the BSEP meetings. Next BSEP meeting is 3-9-15. If Russell Campisi cannot attend BSEP meeting on 3-9-15, Beatriz Ferrer-Castro will attend.

**Principal Report: by Kristin Glenchur**

1. Principal Glenchur shared news of athletic scholarships for 3 students to NCAA Division I and II colleges and was attending their letter signing ceremony at 5:30 today.
2. Glenchur would also be at a registration event for 8th graders at King Middle School at 6:00 tonight.
3. Plans to share the School Site Plan to the school board at the end of February. The items, caveats, and priority areas from the committee and the community at large have been very helpful.
4. For example, Glenchur spoke to teacher leaders about surveys (i.e. Panorama, Tripod) and the response from teachers was very favorable- 60 to 70 percent would try surveys provided that it is voluntary and not shown to administrators or used for teacher evaluation.
5. Subcommittee should examine surveys more closely at 3-3-15 meeting.
6. Leadership agreed to have one event for 9th graders with break out groups. 9th graders and their families will be welcomed and learn more about services and how parents/guardians can get involved in school. Picnics can all be in one day. Must plan date for all.
7. The agenda item of recruiting and retaining teachers of color will have to be postponed from the 3-17-15 agenda in order to accommodate a schedule conflict for Superintendent Evans.
8. Byndloss asked about the recruiting and what is being done, what questions are asked of candidates.

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1. Dorf suggested recruiting among the strong student teachers who have worked at BHS.

**Safety Plan: Presented by Ardarius McDonald, Enid Camps, Grady Camps, Rolf Bell, and Toni Stein**

1. The Safety Committee distributed the School Safety Plan in draft form for goals for 2015-2016. The Safety Committee asked for input from the BHS staff and the SSC.
2. David Luu, Ardarius McDonald, Enid Camps, Rolf Bell, and Toni Stein provided background or data and reviewed each goal and strategies.
3. OCI will create a tab on BHS web site for access to report form or incident form and will also include an incident form in the 2015-2016 Student Planner/Agenda.
4. Goal 1: Reduce Robberies and Thefts. Communicate with BHS community regarding crime and other incidents affecting school community. 730 incidents were reported to OCI from 8-27 to 1/23/15 compared to 971 incidents in Semester 1 in 2-13-2014. The figure could be inflated since it included Middle School incidents for 9th graders.
5. Goal 2: Reduce bullying, cyber-bullying, and harassment; Improve student, staff, and parent capacity to respond effectively to incidents. Semester 1 incidents were 12; Semester 2: 21 incidents reported.
6. Goal 3: Train Berkeley High Administration, staff, and students in the emergency/disaster plan. The “Achilles’ Heel” is gas and glass as most dangerous. Protective film is required on many windows.
7. Goal 4: Reduce drug use.
8. Goal 5: Help provide a safe and secure learning environment by ensuring there is effective and appropriate communication and information flow among BHS security, staff, teachers, Berkeley Student Services, and courts, juvenile justice agencies, police, district attorneys, community-based organizations, and parents consistent with California law.
9. Goal 6: Foster a safer environment for BHS by addressing issues of pedestrian safety, traffic control, and bicycle and bus transportation issues, around school as well as unlawful activity at the MLK Memorial Civic Center Park across from school.

**Action needed**: Safety Committee requests a letter from the principal to support move to create more drop-off sites and mid- block cross-walks in partnership with the City of Berkeley.

1. Goal7: Foster healthy, nontoxic learning environment consistent with California law.
2. Goal 8: Work with district to recognize the importance of OCI and its funding as an intervention and counseling center, and also as a resource for students and teachers.

Send comments about draft School Safety Plan to Ardarius McDonald at ardariusmcdonald@berkeley.net or Enid Camps at enidcamps@comcast.net

 Meeting adjourned at 6:00 PM.